Log in

Use Google Chrome. Log in using your registered email address.
CONFIRMING YOUR PROFILE DETAILS
Click your name in the top right hand corner and then click **My Profile.**
Your Profile

Click the pencil icon to add a **profile picture** or **click a field** to edit any incorrect information.
Toggle **Hide My Identity in this App** if you do **not** wish to be contacted or appear in the Attendee List.
NETWORKING
REQUESTING A MEETING
Click on ‘Yalies in Attendance’ on the left hand menu or home screen.
Search for attendees by name or company.
Use filters to search for relevant attendees.
Search and select an attendee. After selecting an attendee, click ‘Request Meeting’. You can also send the attendee a message by clicking ‘Send Message’.
Choose a **date and time** and include an optional message. *Note: Only times that are available for both parties will appear.*
Users will then receive an alert when someone responds to your meeting requests.
Click ‘My Meetings’ to view your meetings. Filter your meetings by status, accept requests, cancel and reschedule. Click on the highlighted ‘Virtual Meeting’ button to enter a meeting.
Join a meeting and start a discussion. Click on the red button to end the meeting.
If you are unable to attend a meeting at a certain time, click on the circled ‘Block Schedule’ text.
Choose a time, date, message and click submit. Other attendees will now be unable to request meetings at that specific time.
DESKTOP APPLICATION
MESSAGING
After selecting a participant. Click ‘Send Message’.
Send a message and network with other participants. You will receive an email or notification when a message is sent.
DESKTOP APPLICATION
CLASS PROGRAMMING
On the left hand menu or home screen click on the ‘All Class Programming’ button.
Class Programming

*Note: Star sessions to save to ‘My Agenda’

Use this feature to navigate to a session and click on the session.
Click on the highlighted section to view a list of your specific Yale class Agendas.
You can also view your specific class agenda by clicking 'My Class Programming'.

YALE REUNIONS
ATTENDEE GUIDE
Click on your chosen session. To view a stream click ‘JOIN NOW’.
Click ‘VIEW VIDEO FEED’.
Class Programming

View the Live Stream and make comments during a session.
Please navigate through zoom if the session is a zoom broadcast.
Click on either of the highlighted options.
Headquarters & Communities

Click on a Booth.
You will be able to see a description, website, videos and will be able to network with assigned representatives.